

Student Consultation Management Group

Brief Description

The Student Consultation Management Group oversees the day-to-day operations of the student consultative mechanisms and is responsible for promoting their use at The Open University.

Responsibilities

1. Promoting and raising the profile of the student consultative process within the University at all levels.
2. Setting the agenda for student consultation including the University Students Consultative Forum, Bespoke forums and Student Consultative Meetings, ensuring that both University business requiring consultation with students and student-proposed topics are included, and that an appropriate diversity of students are included.
3. Considering and agreeing action on issues coming out of the consultation process referred to it by the Student Consultation Office or the OU Students Association.
4. Carrying out and evaluating activities designed to improve student consultation and support it meeting its objectives.
5. Monitoring the effectiveness of student consultation, proposing and overseeing implementation of changes as required.

Membership

1. The Students Association Deputy President, Vice-President for Student Voice and one other student nominated by the Students Association
2. Two members of Students Association staff nominated by the Chief Executive
3. One representative from each of the OU in Ireland, the OU in Scotland and the OU in Wales.
4. A member of staff from each faculty representing Boards of Studies.
5. One member of staff representing the Curriculum Design Panel
6. One member of staff representing Marketing/Communications
7. One member of staff representing Academic Services
8. Assistant Director, PVC (Students) (Chair)
9. Senior Manager, PVC (Students)
10. Office of PVC (Students) Co-ordinator (Secretary)
11. One representative of Associate Lecturers
12. Up to four members of University staff agreed for co-option by the Group as required

Mode of Operation

The Management Group will meet every 4-8 weeks as required.

Business will also be carried out by correspondence.